Graphic Request Form

Client: _____ Project: _____ Proposal: _____

Date Requested: _____ Date Needed: _____ Associate Requesting: _____

Art

☐ Signage ☐ Banner ☐ Equipment ☐ Vehicle Graphics ☐ Decal(s) ☐ Other: _____

☐ New Art - Filename: _____ ☐ Previous Art - Filename: _____

Qty: _____ Dimensions: _____ Orientation: ☐ Horizontal ☐ Vertical

Attached File(s): _____

Output

☐ Printed Material ☐ 1-Sided ☐ 2-Sided Substrate: _____ ☐ Retain ☐ Single Use

☐ Printed Vinyl ☐ Cut Vinyl - Color: _____ ☐ Reflective ☐ Non Reflective

Installation

☐ Installation Required Install Location: ☐ On Site @ Pride ☐ Off Site: _____

Vehicle Specifications

☐ Car ☐ Truck ☐ SUV ☐ Other: _____

Year: _____ Make: _____ Model: _____

Cab Size: _____ Truck Bed Size: _____

Unit Numbers: ☐ Yes ☐ No Unit#: _____

Comments or Special Instructions

CREATIVE DEPARTMENT USE ONLY

Material Used	SQ. FT.	COST	Studio Labor Time	Cost
			Installation Labor Time	Cost

Date Completed:	Completed by: